



GLENEAGLES
SCOTLAND

2019

2019

SOLHEIM COMMUNITY FUND 2019
GUIDANCE NOTES & APPLICATION FORM



Community

Greenspace

Perth & Kinross Council

Enquiries @ pkc.gov.uk

2019 Community Challenge Fund Guidance Notes

The 2019 Solheim Cup will take place at the PGA Centenary Course at The Gleneagles Hotel from 10th to 15th September 2019, at the biennial contest between the top women professional golfers from Europe and USA. The Solheim Cup is a significant event in women's golf and one of the most prestigious women's sporting events in the world. The Ping Junior Solheim Cup for under 18's will take place on Tuesday 10 and Wednesday 11 September 2019 with the senior competition being held on Friday to Sunday 13-15 September 2019.

Hosting the 2019 Solheim Cup offers a multitude of opportunities to Scotland and Perth and Kinross including economic and tourism benefits and an increased interest in golf, sport and participation in physical activity.

The event will be televised to a worldwide audience by more than 40 broadcasters and 100,000 spectators are expected to converge on Gleneagles over the course of the event. Sky TV will provide the live UK coverage and globally the TV reach will cover 600 million people.

The principles underpinning the 2019 Solheim Cup are **Equality, Experience and Innovation**.

The event will be inclusive and family-oriented, welcoming and valuing young people. For further information on the Solheim Cup please visit www.perthcity.co.uk/solheim-cup-2019

Perth & Kinross Council has launched a new fund to help communities to celebrate this exciting event.

2019 is promising to be a great year for Scotland and your community could celebrate these events through;

- Golf Clubs – initiatives to encourage more participation in the sport
- Local sports events or competitions
- Street parties or local festivals.
- Community projects which decorate or enhance local communities during 2019

What's on offer? You can apply for up to £1,250 towards your project. In exceptional circumstances a maximum of £2,500 may be awarded.

Who can apply? Applicants will be considered from those who can demonstrate the following criteria:

- You are an organised constituted group
- You have an idea or activity that involves your local community
- You can demonstrate why you could use 80% funding for your event or idea

We look for 20% of the activity to be funded by the Community, either financially, or in people's time through volunteering and getting involved. Volunteer hours are calculated at £8.21 per hour.

Closing date for applications: 27 May 2019. The assessment panel will meet week commencing 3 June 2019. You will be notified of the outcome of your application week commencing 10 June 2019.

What is a constituted group? A constituted group is one with a written agreement between its members and a Chair and Treasurer. For more information on becoming a constituted group, please view: www.scvo.org.uk.

What we can't contribute towards: Funds won't be granted for staff costs or food and drink. We also can't fund existing activities unless they can show a specific link to the 2019 Solheim Cup

and its key principles of Equality, Experience and Innovation.

To Apply:

Please complete this application form and return with enclosures to:
Perth and Kinross Council Community Greenspace Team, Pullar House, 35 Kinnoull Street, Perth
PH1 5GD or email to communitygreenspace@pkc.gov.uk . If you have any queries please call
01738 476476

Successful applicants will be requested to provide reasonable feedback on the outcome of the award.

Section 1 – Your organisation details

1	Name of Group or Charity	Website Address.
2	Are you a sub group of a larger organisation? Yes <input type="checkbox"/> No <input type="checkbox"/>	If YES. Name of larger organisation.
3	Which area does your group service?	Town / Village / Area.
4	What are the general activities of your group / charity? Tell us what your group does, how long you have been doing it, who you do it for and any successful projects your group have led on.	
5	Is your group 'not for profit'? Yes <input type="checkbox"/> No <input type="checkbox"/>	
6	What type of group are you? <input type="checkbox"/> Non-constituted group <input type="checkbox"/> Constituted but not recognised as a charity <input type="checkbox"/> Constituted and recognised as a Charity <input type="checkbox"/> Constituted and enrolled with Entrust <input type="checkbox"/> Constituted and registered for VAT <input type="checkbox"/> School <input type="checkbox"/> Other	Charity Number Entrust Number. VAT Number. Please specify.
7	It is essential that you have a formal constitution or agreed set of rules, do you currently have these? Yes <input type="checkbox"/> No <input type="checkbox"/> <i>If Yes, please ensure you submit a copy with this application and compete Section 6</i> <i>If No, please contact communitygreenspace@pkc.gov.uk to discuss</i>	

Section 2. Your Project

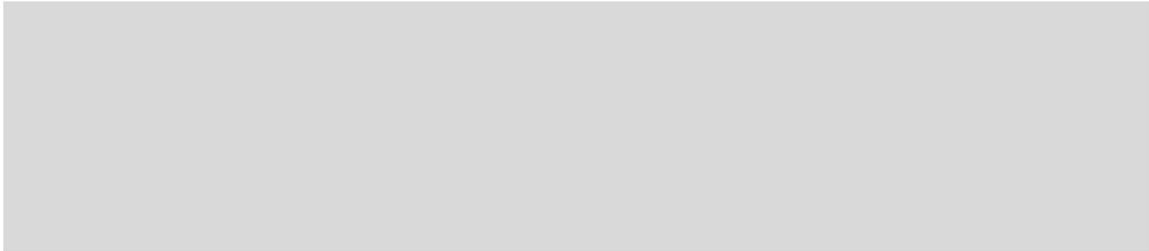
1	Project Title / Name	
2	Click here to enter start date.	Click here to enter finish date.

Solheim Community Fund Application Form 2019

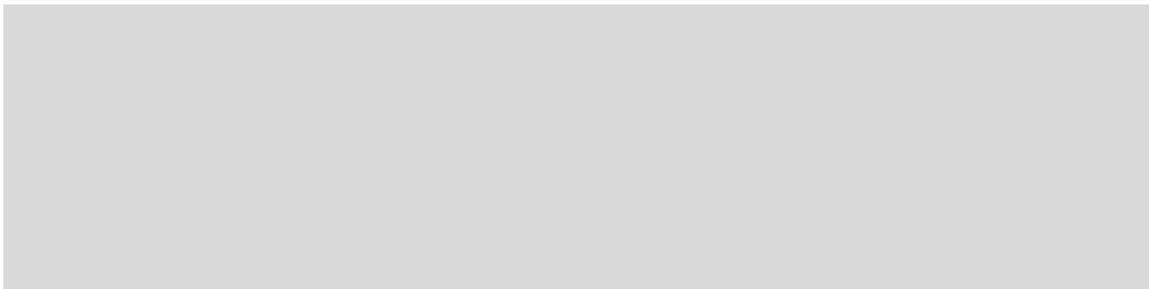
3 Tell us about your project aims:



4 How do you know that there is a need for this project?

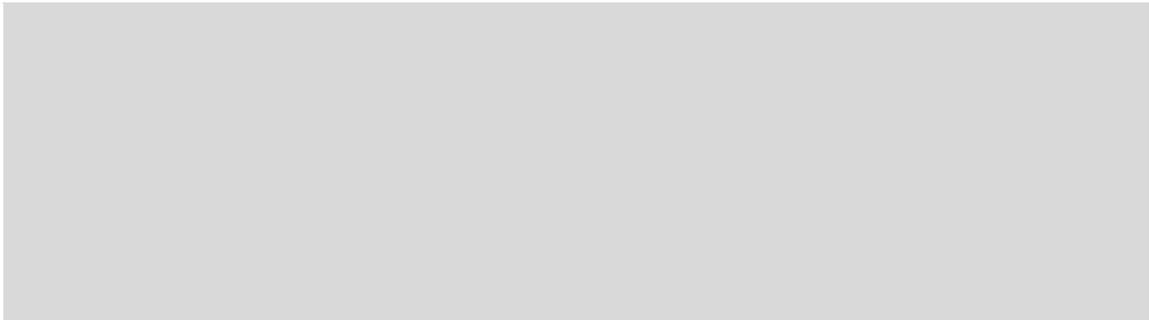


5 ***Tell us about community support your project has including support from local ward members. , <http://www.pkc.gov.uk/article/15505/Find-your-local-councillor>***

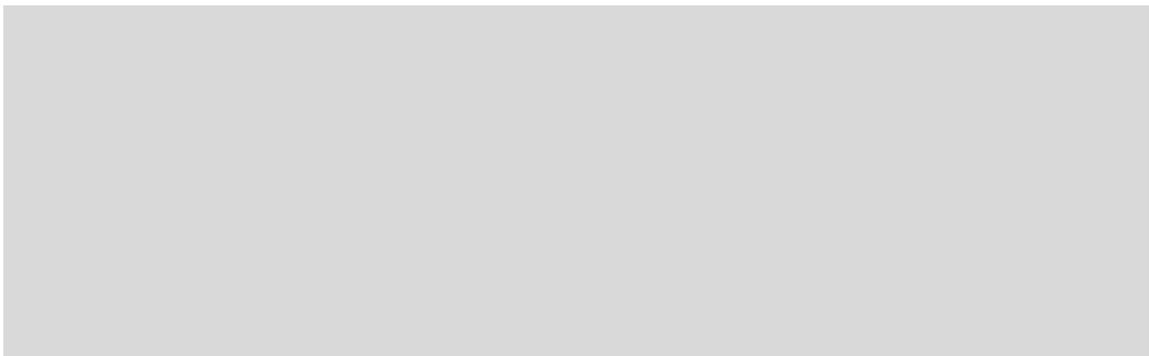


6 What age are the main beneficiaries of your project?

0-24years 25-59years 60+ years All ages



7 How you will know you project has made a difference?



8 What would be the impact on your project if this application is not successful?

Section 3: Financial Information

1 Please give a breakdown of the total costs for your project

	Cost (£)
Itemised Goods	£
	£
In Kind Support (volunteer hours calculated at £8.21 p.h.)	
Total Project Value	£
Funding & Cash Donations	£
Solheim funding sought	£

2 Do you have a bank account in the name of the group stated in question 1?

Yes No

If No, please tell us which organisation's account you will be using:

Name of account.

Please provide details of signatories for the account:

Name.

Position.

Name.

Position.

I confirm I have included a letter of authorisation from a signatory of this bank account, stating that their account can be used to hold these funds: Yes

I confirm I have included a copy of a recent bank statement (less than 3 months from date of application): Yes

Section 4: Health & Safety

1 Do you have **Public Liability Insurance**? Yes N/A

2 If you have employees, do you have **Employers Liability Insurance**? Yes N/A

3 If your project provides services for children and young people, do you have a **Child Protection Policy**? Yes N/A

I confirm I have included a copy of all relevant policies in support of this application: Yes

Section 5: Office Bearers

1 Please provide details of your groups current office bearers:

Name.

Position.

Name.

Position.

Name.

Position.

Name.

Position.

Section 6. Additional Information (Optional)

1

Section 7: Completion

This must be completed by a member of your organisation who has been approved to do so by the committee or board. All correspondence regarding this application will be sent to this individual.

- ✓ To the best of my knowledge, the information given on this form gives a true and accurate account of this organisations work and needs. I confirm that I am authorised to commit my organisation in this way.
- ✓ I confirm that my organisation unconditionally authorises PKC to:
 - Publish details of financial support given to my organisation by PKC through this grant process.
 - Use any details relating to the project obtained through this application or through subsequent assessment, to use as part of any PKC press release or publication.
- ✓ On the successful allocation of funds, I agree to adhere to the conditions of grant as set out in the grant letter of approval, including provision of adequate receipts.
- ✓ I agree that, at the end of the funding period, my organisation will promptly complete and return the **end of grant monitoring form** to PKC, detailing how the money was spent and the impact on the community and local area.

I agree to the statement above:

Yes I agree

Please sign:

Insert Date

Name:

Name.

Position.

Organisation

Please give details.

Address

Please give full correspondence address and postcode.

Email

Please give details

Privacy Policy

The information provided by you will be used by Perth and Kinross Council in the administration of your grant application. The information may be shared with other PKC departments to facilitate the grant process. Your organisation name may be used for publicity of successful applications via media outlets such as press and website. The Council may check information provided by you, or information about you provided by a third party, with other information held by us. We may also get information from certain third parties or share your information with them in order to verify its accuracy, prevent or detect crime, protect public funds or where required by law.

For further information, please look at our website www.pkc.gov.uk/dataprotection ; email dataprotection@pkc.gov.uk or phone 01738 477933.